HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
Tuesday, June 15, 2021
9:00 AM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

1 MEETING CALLED TO ORDER: Invitation to fill out "COMMENTS BY THE PUBLIC" forms.
Please silence all cell phones and devices.

2 INVOCATION

3 PLEDGE OF ALLEGIANCE

4 ANNOUNCEMENTS

The Highlands Soil & Water Conservation District will hold a meeting on Tuesday, June 15, 2021 at 3:00 p.m., in Conference room #3 of the Bert J. Harris, Jr. Agricultural Center, 4509 George Blvd., Sebring

The Tourist Development Council will hold four stakeholder meetings on Tuesday, June 22, 2021 as follows: 9:30 a.m. for Agritourism; 11:00 a.m. for Art & Culture; 1:00 p.m. for Hotels & Accommodations, and 2:30 p.m. for Restaurants in the Sebring Chamber of Commerce meeting room at 227 US-27, Sebring

The Tourist Development Council will hold a Special Subcommittee meeting on Wednesday, June 23, 2021 at 10:00 a.m. in the Board room, 600 S. Commerce Ave., Sebring

The Istokpoga Marsh Watershed Improvement District will hold a special meeting on Wednesday, June 23, 2021 at 5:30 p.m. in Conference room #3 of the Bert J. Harris, Jr. Agricultural Center, 4509 George Blvd., Sebring

The Highlands County Board of County Commissioners (through its appointed negotiating team) and the Highlands County Professional EMS & Fire, IAFF 5147 will meet on Thursday, June 24, 2021 at 9:00 a.m. in the Highlands County Fire Rescue Headquarters Training room, 4506 Kenilworth Blvd., Sebring

The Evaluation Committee will hold a Presentation/Interview meeting on Wednesday, June 30, 2021 at 1:30 p.m., to hear presentations and meet with short-listed Proposers for RFP 21-014 Construction Manager at Risk for Fire Rescue Facility(ies) in the Engineering Training Room, 505 S. Commerce Ave., 2nd Floor, Sebring

County offices will be closed on Monday, July 5, 2021 in observance of the Independence Day holiday

5 CONSTITUTIONAL OFFICERS – ANNOUNCEMENTS:

6 RECOGNITIONS, PRESENTATIONS AND PROCLAMATIONS:

6.A *County operated COVID-19 Vaccination support appreciation*
Latosha Reiss, Emergency Management, Manager
No Fiscal Impact

7 PUBLIC COMMENT

8 CONSENT AGENDA

8.A *Request to approve the reappointment of Diane Rydecki, Lake Blue Resort Manager, as a Regular Member to the Tourist Development Council, term expiring May, 2025 fulfilling the Tourism Attraction vacancy.*
Casey Hartt, Lead Marketing Consultant for Tourism Development
No Fiscal Impact.
Diane Rydecki Application 2021.pdf
4.29.2021 Draft TDC Min.pdf

8.B *Approve the appointment of Chelsea Wisner to the Natural Resources Advisory Commission (NRAC) in the empty environmental slot.*
Dawn Ritter
None
Application for Chelsea Wisner.docx

8.C *Request approval of the City of Sebring Interlocal Agreement for Recreation Funding – Fiscal Impact $110,000.*
Tanya Cannady, Business Services Director
There is no fiscal impact, as this Interlocal Agreement of $110,000 was approved in the Adopted Budget for FY 20/21.
City of Sebring Recreation Interlocal with Exhibits A&B 6.15.21.pdf

8.D *Request approval of a resolution to establish a public hearing date of July 20, 2021 to consider Vacating a portion of Right of Way of Oak Beach Blvd.*
Clinton Howerton, Jr., P.E., County Engineer
There is no fiscal impact.
Resolution packet 20-21 Roadway closure request.Oak Beach Blvd.pdf

8.E *Request approval of the agreement between Highlands County and Excavation Point, Inc., for the construction of the Placid Lakes Sidewalk Improvements, ITB No. 21-011, in the amount of $69,343.00.*
Clinton Howerton, Jr., P.E., County Engineer
Kenya A. Anderson, MSP
There is no fiscal impact to Fund 107 (Placid Lakes SBD) as the funding for this project was included in the FY 20/21 Adopted budget.
Award Recommendation EXEC - Scanned.pdf
DIGITALLY SIGNED BY KENYA.pdf
Location Map.pdf
21-011 Excavation Point Inc BID Form.pdf
Placid Lakes Sidewalk Construction Agreement.pdf

8.F *Approval of John Zink Company, LLC's request for payment of invoice 1399521 without a purchase order*

Clinton Howerton, Jr., P.E., County Engineer
There is no fiscal impact to Fund 401 (Solid Waste) or the overall budget as the funding for this service in the amount of $8,217.00 was included in the adopted budget , under cost center 4210 (Refuse Disposal), account 54608 (Repairs Leachate Gas System).
Email from John Zink Dated 05-18-2021.pdf
JZ W-9 Explanation Letter.pdf
PM TAA Evergreen 2009 Highlands Cty - Sebring FL.pdf
1399521.pdf
Pay wo PO Form KES Dom dba John Zink.pdf

8.G *Request approval of the amendment to the Subcontract Agreement 20-21-42 between the Board and the Ounce of Prevention Fund of Florida, Inc., to continue Healthy Families Highlands services through June 30, 2022.*
Cynthia Acevedo, Healthy Families Program Manger
The fiscal impact is a grant award amount of $322,000 from the Ounce of Prevention Fund of Florida. The HCBCC's cash match contribution is $89,751 with remaining operating expenses of $72,835 met through in-kind contributions.
Amendment #2 for FY 21-22 - Highlands 6-1 UPDATED.pdf

8.H *Request approval for Budget Amendment 20-21-095 and Task Order No .2 Contract for Continuing Services with Kimley-Horn & Associates for general engineering and planning services and to pursue state grant funding for the Memorial Park.*
Richard Fleeger, Parks & Facility Superintendent
There is no fiscal impact to Fund 151 (Infrastructure Surtax) or the overall budget. This budget amendment is transferring $5,000 from Cost Center 9990B (Budgetary Expenditure), account 5990 (Reserve for Contingency) to cost Center 6101A (Recreation), account 53100Z (Project Professional Services), Project 20031.
20-21-095 Project 20031 Memorial Trail Head PH 1 Project Services.pdf
20-21-095 Project 20031 Memorial Trailhead Park PH 1 (Reserve).pdf
TASK ORDER #2 - Engineering and Planning Services s.pdf

8.I *Request Approval for Budget Amendment 20-21-099 to realign accounts to provide for SHIP program expenses.*
Lucy Castillo, Housing Programs Coordinator
There is no fiscal impact to Fund 166 (SHIP) or the overall budget. This budget amendment is realigning $10,000.00 in cost center 5367 (SHIP Program) from account 54911Z (Special Needs Rental) to account 54910Z (Project Rehabilitation).
20-21-099 Proj 18366 SHIP PH 27 SpecNR W Rehab.pdf

8.J *Request to allowaccess to the Highlands County Solid Waste Management Center (aka Landfill) from Goolsby, Inc. in order to have access to their neighboring property.*
Clinton Howerton Jr., P.E., County Engineer
No fiscal impact.
Goolsby License Indemnity Agreement.SGS.pdf

9 RESERVED

10 PUBLIC HEARING

10.A *Public hearing to consider adoption of Small-Scale Comprehensive Plan Future Land*

Use Amendment CPA-21-587SS, for approximately 9.42 acres, from Commercial (C) to High Density Residential (RH).
Melony Culpepper, Planning and Zoning Manager
There is no fiscal impact.
Staff Report CPA-21-587SS for BCC Mary Lou Levingston Estate.pdf
Application CPA-21-587SS - Mary Lou Levingston Estate.pdf
Ordinance CPA-21-587SS.pdf

10.B *Public hearing to consider adoption of P&Z Hearing No. 2078, changing the Official Zoning Atlas for approximately 9.42 acres, from Limited Business District (B-2) and Business District (B-3) to Multiple-Family Dwelling including Motel and Hotel District (R-3).*
Melony Culpepper, Planning and Zoning Manager
There is no fiscal impact.
Staff Report P&Z 2078 for BCC Mary Lou Levingston Estate.pdf
Application P&Z 2078 - Mary Lou Levingston Estate.pdf
Resolution P&Z 2078 - Levingston BCC.pdf

10.C *Public hearing to consider adoption of Small Scale Comprehensive Plan Future Land Use Amendment CPA-21-586SS, for 13 parcels totaling 3 acres, from High Density Residential (RH) to Commercial (C).*
Sandra S. Vázquez, Planner I
There is no fiscal impact.
Staff Report CPA-21-586SS BCC Parkside Village of Sebring, LLC
Application CPA-21-586SS BCC Parkside Village of Sebring, LLC
Ordinance CPA-21-586SS Parkside Village of Sebring, LLC.pdf

10.D *Public hearing to consider adoption of P&Z Hearing No. 2077, changing the Official Zoning Atlas for 13 parcels totaling 3 acres, from Multiple-Family Dwelling including Motel and Hotel District with a Flexible Unit Development (R-3 FUD) to Business District (B-3).*
Sandra S. Vázquez, Planner I
There is no fiscal impact.
Staff Report P&Z 2077 Parkside Village of Sebring for BCC
Application P&Z 2077 Parkside Village of Sebring for BCC
Resolution P&Z 2077 Parkside Village of Sebring for BCC

10.E *A Resolution of the Highlands County Board of County Commissioners (County), Pertaining to the Re-Imposition of the Solid Waste Special Assessment' Providing for Legislative Findings and Intent; Providing for Authority; Providing for Benefitted Assessed Property; Providing for Imposition and Computation of Solid Waste Special Assessments; Providing a Legislative Determination of Special Benefit and Fair Apportionment; Providing Residential Solid Waste Assessment Schedule; Providing for an Assessment Roll; Providing Authorization for Public Hearing; Providing for Notice by Publication; Providing for Notice by Mail; Providing for Method of Collection; Providing for Application of Assessment Proceeds; providing a Savings Clause; Providing for Scrivener's Errors; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.*
Clinton Howerton, Jr., County Engineer

Proposed Increase for assessment to $240 would be an increase of $2,561,611 in assessment revenue based on the current residential units. If not approved, this amount may create a funding shortfall for the solid waste cost center.
Resolution 20-21.Prelim Reimposition solid waste assessment.FY21-22.SGS.pdf

10.F *A resolution of the Highlands County Fire Protection Municipal Service Benefit Unit (county), pertaining to the re-imposition of the fire protection special assessment; providing for legislative findings and intent; providing for authority; providing a purpose and definitions; providing for delivery and funding of fire protection services, facilities and programs; providing for the imposition and computation of fire protection special assessments; providing a legislative determination of special benefit and fair apportionment; providing for cost apportionment methodology; providing for parcel apportionment methodology; providing a determination of fire services assessed costs and establishment of annual fire protection special assessments; providing for an assessment roll; providing authorization for public hearing; providing for notice by publication; providing for notice by mail; providing for method of collection; providing for application of assessment proceeds; providing for scrivener's errors; providing for conflicts; providing for severability; and providing an effective date.*
Marc Bashoor, Fire Chief
Tanya Cannady, CPA, CDM, Business Services Director
The fiscal impact to Fund 181 (Fire Assessment) will be $628,000 by removing the residential cap and increasing all categories by 7% from the previous fiscal year.
Resolution 20-21.Prelim Reimposition of Fire Assessment.FY21-22.SGS (003).pdf

11 ACTION AGENDA

12 COUNTY ADMINISTRATOR AND LEGAL

12.A *Commissioner's Priorities and the Project Status Report*
Randy Vosburg, County Administrator
No Fiscal Impact.
Status - Commissioner's Priorities (FINAL) 6.15.2021.pdf
Status - Project Updates (FINAL) 6.15.2021.pdf

12.B *County Attorney Status Report*
Sherry Sutphen, County Attorney
There is no fiscal impact
COUNTY ATTORNEY LOG.pdf

13 COMMISSIONERS

14 INFORMATIONAL

14.A *Board payables from June 2, through June 15, 2021*

15 ADJOURN

Any person who decides to appeal any decision made by this Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he or she will need

a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. "Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26 Florida Statutes should contact Human Resources, ADA Coordinator at: 863-402-6509 (voice), or via Florida Rely Service 711, or by e-mail: hrmanager@highlandsfl.gov." Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov/

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.